



BEDFORD POLICE DEPARTMENT

James (Jim) Moore, Chief of Police
Respect, Integrity, Courage, Teamwork, Innovation



Dear Applicant:

Thank you for your interest in applying for the position of Police Officer with the Bedford Police Department. The position will remain open until filled.

The items listed below must be returned to the Human Resources Department for the Town of Bedford.

1. A completed Town of Bedford Application
2. Fair Credit Reporting Act Disclosure Form.
3. Fair Credit Reporting Act Acknowledgement Form
4. Firstpoint/Insight Employment Report Authorization
5. Authorization for Release-signature **must be notarized**
6. Physical Agility & Strength agreement-signature **must be notarized**

All forms must be properly completed and returned with the application. An applicant who fails to properly complete the required forms will not be considered for employment. Please ensure that your address and telephone number are correct and that you have a voicemail set up, on the application form. You have the opportunity to email you application packet to our **Detective Sergeant Jon Chilcott at jchilcott@bedfordva.gov**

Also enclosed in this packet which you may retain for your own records:

- A. Job Description and Required Qualifications
- B. Selection process for Sworn Entry Level Personnel

The selection process consists of the following steps:

- A. Application Process
- B. Physical Agility Test
- C. Written Test
- D. Panel Interview

If you are selected to continue in the process after this portion, you may be given a conditional offer and will then be required to have a thorough background investigation, a physical examination and a psychological examination.

If you have any questions, you may contact **Detective Sergeant Jon Chilcott at 540-587-6017**, Monday through Friday, 8:30am to 5:00pm.

Sincerely,

James (Jim) Moore
Chief of Police